

LUDLOW TOWN COUNCIL

A G E N D A

To: All Members of the Council, Unitary Councillors, Press

Contact: Gina Wilding
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Despatch date: 14th June 2023

COUNCIL

You are summoned to attend the Meeting of Ludlow Town Council to be held
at the Guildhall, Mill Street, Ludlow SY8 1AZ
19th June 2023 at 7.00pm

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- Annual Governance and Accounting Return 2022/23
- Presentation from the Police Crime Commissioners Office
- General Power of Competence
- Projects Update
- Christmas Lights Consultation

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. Welcome from the Mayor and essential housekeeping information.

Councillors and members of the public are to note that the fire exit can be found to the left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

Please note: In the exercise of their functions, councillors must consider Equal Opportunities, Crime and Disorder, Health and Safety, and Human Rights.

2. Recording of Meetings – Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. Civic Award

To present a civic award in recognition of volunteer community gardening.

4. Presentation from the Police Crime Commissioners Office

To receive a presentation.

5. Apologies

To receive Councillors' apologies.

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

6. Declarations of Interests

To receive declarations of interests for:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate. (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations.)

7. Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.



8. **Ludlow Police Update** – To receive an update from Ludlow Police.
9. **Ludlow’s Unitary Councillors Session** – Ludlow’s Unitary Councillors are invited to provide updates on Unitary Council matters related to Ludlow.
10. **Minutes**
- a) To approve the Minutes from the Annual Town Resident Meeting **MONDAY 24TH APRIL 2023**.
- b) To approve as a correct record the open and closed minutes of **COUNCIL** minutes of **WEDNESDAY 10TH MAY 2023**.
11. **Items to Action**
To consider the items to action sheet from Wednesday 10th May 2023.

ITEM	Attachment
12. ANNUAL GOVERNANCE AND ACCOUNTING RETURN 2022 / 23.	
a) To adopt the Internal Audit Report 2022 / 23.	12a
b) To approve the Annual Return Governance Statement 2022 / 23 in accordance with the Accounts and Audit Regulations.	12b
c) To approve the Annual Return Statement of Accounts 2022-23 in accordance with the Accounts and Audit Regulations.	12c
d) To approve the dates for the period for the exercise of public rights.	12d
13. GENERAL POWER OF COMPETENCE (GPC)	
To resolve that as required by the Localism Act 2011, s.8 and set out in a statutory instrument known as the parish councils (General Power of Competence) (Prescribed Conditions) Order 2012, the Ludlow Town Council is entitled to exercise the General Power of Competence because it meets the two criteria that at the time of making this resolution the Town Clerk is CiLCA qualified and the number of councillors elected at the last ordinary election, or at a subsequent by-election, are equal or exceed two thirds of its total number of councillors.	13
14 PROJECTS	
To consider a projects update.	14
15. LUDLOW FAIRTRADE	
a) To note that Ludlow has been a Fairtrade Town since 2003 and is run by Ludlow Fairtrade Town Steering Group.	No papers
b) To approve support for Ludlow Fairtrade Town in its current renewal of its Fairtrade Town status.	15b
16. CHRISTMAS LIGHTS CONSULTATION	
To consider a report.	16
17. LOCAL GOVERNMENT BOUNDARY COMMISSION	
To consider the draft recommendations of the electoral review of	17



Shropshire Council.

18. PLACE PLAN	To consider the Plan Place Review and Project Nominations 2023.	18
19. TRANSFER OF EXCLUSIVE RIGHT OF BURIALS	To approve a fee of £25 for the administration of paperwork to enact the transfer.	19
19. HISTORICAL SEALS	To consider a report.	19
20. PROJECT SUPPORT GRANTS		
a)	To note the Project Support Grant Criteria.	20a
b)	To consider Project Support Grant Applications from:-	
	i) Fitness Free;	20bi
	ii) Friends of St Leonards;	20bii
	iii) Ludlow Fringe	20biii
	iv) Storymine	20biv
21. COMMITTEE MEMBERSHIP		
	<i>Suspend Standing Orders</i>	
a)	That the committee membership elect a Chair for Policy & Finance Committee for 2023-24.	21a&b
b)	To consider membership for the Climate Action Sub-Committee.	21a&b
	<i>Reinstate Standing Orders</i>	
22. RECRUITMENT		
	To ratify the appointment of EG as full-time Communications & Marketing Officer.	22
24. COMMITTEE MINUTES		
	To receive the minutes of the Representational Committee 2 nd May and 6 th June 2023.	24

M e m b e r s h i p

Councillors Ginger (Town Mayor); B Waite (Deputy Mayor); Childs; Garner; Gill; Jones; Lyle; O'Neill, Pote, Parry Tapley, Thompson and S. Waite.

The date of the next Council meeting is 31st July 2023.